

**Capital Area Human Services District (CAHSD) Board Meeting  
Draft Agenda for In-Person Meeting on  
Monday, February 2, 2026 @ 1:00 PM  
Meeting Location:  
12301 Coursey Blvd., Baton Rouge, LA 70816**

**Consent Agenda (vote as one)**

Approval of February 2, 2026 Agenda

**ACTION**

Approval of Minutes for May 5, 2025

No minutes for June 2, 2025; August 4, 2025; September 8, 2025; October 6, 2025; November 3, 2025; December 1, 2025; January 5, 2026 (Board did not meet)

Board does not meet in July – No Minutes

**Roll Call**

**Public Comment**

In accordance with the Open Meetings Law, all items on which action is to be taken are open for public comment, and comments and questions may be received on other topics reported at such time as the opportunity is announced by the Board Chair or the person conducting the meeting.

**Reports from the Executive Director - Communication:**

CAHS' Sclafani helps with ICARE Summit planning- <https://cahsd.org/cahs-reps-participate-in-icare-summit-planning/>; Helping the Homeless event in BR- <https://cahsd.org/helping-the-homeless-event-in-br/>; Holiday Open House Resource Fair in BR- <https://cahsd.org/holiday-open-house-resource-fair-in-br/>; Annual Resource Fair held at LA Department of Health- <https://cahsd.org/annual-resource-fair-held-at-la-department-of-health/>; CAHS participates in BRCC's Mental Health Matters- <https://cahsd.org/cahs-participates-in-brccs-mental-health-matters/>; Narcan training for Families Helping Families- <https://cahsd.org/narcan-training-for-family-services-of-greater-br/>; CAHS representatives attend Trauma Summit- <https://cahsd.org/cahs-representatives-attend-trauma-summit-in-br/>; CAHS hosts "Your Health, Your Harvest" Community Health Fair- <https://cahsd.org/cahs-hosts-your-health-your-harvest-community-health-fair/>; CAHS provides info at BREC health fair- <https://cahsd.org/cahs-provides-info-at-brec-health-fair/>; CAHS participates in Fall Festival at BRPD headquarters- <https://cahsd.org/cahs-participates-in-fall-festival-at-brpd-headquarters/>; "Trick-or-Treat with the Deputies" at Hermitage Cross Creek- <https://cahsd.org/trick-or-treat-with-the-deputies-at-hermitage-cross-creek/>; Red Ribbon Week activities at O'Brien House- <https://cahsd.org/red-ribbon-week-activities-at-obrien-house/>; Healthy Ascension Family Fit Fest in Donaldsonville- <https://cahsd.org/health-ascension-family-fit-fest-in-donaldsonville/>; Maxwell presents at state conference- <https://cahsd.org/maxwell-presents-at-state-conference/>; Southern University Employee Benefit Fair- <https://cahsd.org/southern-university-employee-benefit-fair/>; Louisiana Legislative Healthcare Academy at LSU October Festival Resource Fair, hosted by VOA- <https://cahsd.org/october-festival-resource-fair-hosted-by-voa/>; CAHS participates in annual "Faith & Blue" event- <https://cahsd.org/cahs-participates-in-annual-faith-blue-event/>; Plugged In: A Community Resource Fair at Shiloh Baptist- <https://cahsd.org/plugged-in-a-community-resource-fair-at-shiloh-baptist/>; Pointe Coupee Parish Community Resource Expo- <https://cahsd.org/pointe-coupee-parish-community-resource-expo/>; Narcan training offered for CAHS clients- <https://cahsd.org/narcan-training-offered-for-cahs-clients/>; Shell Geismar Health and Wellness Fair- <https://cahsd.org/shell-geismar-health-and-wellness-fair/>; "Driving Into Recovery" visits Gonzales- <https://cahsd.org/driving-into-recovery-visits-gonzales/>; Head Start Community Fair at Bains Elementary- <https://cahsd.org/head-start-community-fair-at-bains-elementary/>; CAHS brings faith-based mental health resources to Living Faith Christian Center- <https://cahsd.org/cahs-participates-in-suicide-prevention-and-wellness-expo/>; CAHS offers Narcan training for AG's Office- <https://cahsd.org/cahs-offers-narcan-training-for-ag-s-office/>; "Step Into Freedom" event at St. Amant- <https://cahsd.org/step-into-freedom-event-at-st-amant/>; BRCC's "Mind Matters: Breaking the Silence" event- <https://cahsd.org/brccs-mind-matters-breaking-the-silence-event/>; Recovery Celebration 2025: "Join the Voices of Recovery"- <https://cahsd.org/recovery-celebration-2025-join-the-voices-of-recovery/>; CAHS participates in "Sickle Cell Matters" event- <https://cahsd.org/cahs-participates-in-sickle-cell-matters-event/>; CAHS participates in Hope Resuscitated community discussion- <https://cahsd.org/cahs-participates-in-hope-resuscitated-community-discussion/>; EBR holds Student Assistance Team Training- <https://cahsd.org/eb-r-schools-hold-student-assistance-team-training/>; Southern University's "Jaguar Mindfulness Mixture" <https://cahsd.org/southern-universitys-jaguar-mindfulness-mixture/>

- Annual HSIC Board Meeting Update
- OBH-Region 2 Meeting
- CAHSD 2024 - 2025 Annual Report
- Self-Generated Revenue Update
- Board Membership

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**Reports from the Chairman**

- **Governance Policy Review by Direct Inspection:**
- June 2, 2025 Board Meeting**
  - Communication & Support ACTION
  - Cost of Governance ACTION
  - Agenda Planning ACTION
- August 4, 2025 Board Meeting**
  - Treatment of Consumers (Satisfaction, Grievance and Complaints) ACTION
  - Ends Focus of Grants or Contracts (Terminated Contracts) ACTION
- September 8, 2025 Board Meeting**
  - Financial Condition & Activities (Year Financial, Legislative Audit, Escrow report by disability correlated to Strategic Plan) ACTION
  - Global Governance Commitment ACTION
  - Governance Style ACTION
  - Board Job Description ACTION
  - ENDS Statement ACTION
- Monitoring Exec. Dir. Performance (Compliance) ACTION
- Present Slate of Officers for Vote ACTION
- Ends Policy – Status Update (Strategic Plan Initiatives Update) ACTION
- Board Resolutions ACTION
- Board Development
- Board Member Self-Evaluation Composite
- **Governance Policy Review by Direct Inspection:**
- October 6, 2025 Board Meeting**
  - Treatment of Staff ACTION  
EEOC, Lawsuits, & Grievance Report
  - Global Linkage ACTION
  - Unity of Control ACTION
  - Accountability of the Executive Director ACTION
  - Delegation to the Executive Director ACTION
- November 3, 2025 Board Meeting**
  - Global Executive Constraint ACTION
  - Communication with and Support to the Board ACTION
  - Monitoring Executive Director ACTION  
(Comments Solicited- Supporting Reports to be distributed in Dec/Jan as a package)
- Board Member’s Code of Conduct & Conflict of Interest (Compliance) ACTION
- December 1, 2025 Board Meeting**
- Asset Protection (Property Control Certificate) ACTION
- Monitoring Executive Director Performance
  - 2025-2026 Ends Policy (Year End Status Report) ACTION
  - Selected Initiatives Updated Form ACTION
  - Signed Policy Limits Form ACTION
  - Evaluation Committee Appointed ACTION
  - Monitoring Exec. Dir. Performance Comments Solicited/Collected
- Distribution of Executive Director Performance Evaluation Electronic Link and Hard Copy ACTION
- Holiday Social Discussion ACTION

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**January 5, 2026 Board Meeting**

- |   |               |
|---|---------------|
| • Financial Planning and Budgeting (Annual DOA Submission)                                | <b>ACTION</b> |
| • Financial Condition and Activities (Year End Report)                                    | <b>ACTION</b> |
| • Exec. Dir. Performance Review   | <b>ACTION</b> |
| • Monitoring Executive Director Performance   |               |
| ○ 2025-2026 Ends Policy (Year End Status Report)  | <b>ACTION</b> |
| ○ Selected Initiatives Updated Form   | <b>ACTION</b> |
| ○ Signed Policy Limits Form   | <b>ACTION</b> |
| ○ Evaluation Committee Appointed  | <b>ACTION</b> |
| ○ Monitoring Exec. Dir. Performance Comments Solicited/Collected                          | <b>ACTION</b> |
| • ED Dir. Performance Comments  |               |
| • Distribution of Executive Director Performance Evaluation Electronic Link and Hard Copy | <b>ACTION</b> |

**February 2, 2026 Board Meeting**

**Governance Policy Review by Direct Inspection/Board Business:**

- None
- Prioritized Strategic Initiatives for Coming Year **ACTION**
- Other

- **Adjournment**    **Next Meeting: March 2, 2026**

The CAHS ADA Coordinator is the agency's representative, responsible for facilitating the interactive evaluation process relative to any request for accommodation, whose contact information is: Karen Pino, CAHS ADA Coordinator, [cahsadacoord@LA.GOV](mailto:cahsadacoord@LA.GOV) or (225) 925-1860; Capital Area Human Services District, P.O. Box 66558, Baton Rouge LA 70896.